

**WORKFORCE SOLUTIONS RURAL CAPITAL AREA**

**BOARD OF DIRECTORS MEETING AGENDA**

Wednesday, April 16th, 2025

Austin Electrical JATC

4000 Caven Road; Austin TX 78744

**Tour of the Facility at 11:00am**

**Lunch Begins: 11:30am**

**Meeting Begins: 12:30pm**

1. Call to Order/Roll Call/Establish Quorum – Frank Leonardis, Board Chair Pg. 2
2. Public Comment Period – NONE
3. Information Sharing – Frank Leonardis, Board Chair
* 2024 Annual Report (Emailed Separately)
1. Consent Agenda:\* *The items listed are considered to be routine and non-controversial and will be approved by one motion, there will be no separate discussion of these items unless a Board Member requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*
* Adopt minutes of February 19th, 2025 Regular Meeting Pg. 3-6
* Jan 2025 & Feb 2025 Financial Reports Pg. 7-20
1. Policy Updates\* – Diane Cook, Chief Operations Officer Pg. 21-23
2. Executive Committee/Chair's Report – Frank Leonardis, Chair Pg. 24-26

1. Advocacy Report – Paul Fletcher, Chief Executive Officer (Emailed Separately)
2. Business Education Services Committee Report – Nikki Stallings, Chair NONE
3. Community Awareness Committee Report – Camille Clay, Chair Pg. 27
4. Untapped Populations Committee Report – Diane Cook, Chief Operations Officer NONE
5. Childcare Committee Report – Gabriella Westbrook, Contract Manager Pg. 28-29
6. Chief Executive Officer’s Report – Paul Fletcher, Chief Executive Officer
7. Performance Reports – Diane Cook, Chief Operations Officer Pg. 30-38
8. Workforce Board Announcements – Board at Large (what's happening in your area) – Submit your announcements to the Board Secretary prior to the meeting.
9. Schedule Date/Time for Next Board Meeting – June 18th @ San Marcos WFC
10. Adjourn