



Support Service Agreement

Job Search Worksheets or Weekly Activity timesheets must be submitted to the Career Specialist each week to receive transportation support services. Support services may be provided as funding is available, based upon the assessment of need documented on the Family Employment Plan.

Transportation:

Pending available funding from the Rural Capital Area Workforce Development Board, the transportation rate will be \$75.00 per week for customers who are meeting participation requirements, conduct allowable activities a minimum of three days per week, and turn in timesheets or other appropriate documentation. On-line job search activities are only allowable if verifiable and at a location other than their residence such as the workforce center. Transportation support services may be paid through gas cards to customers when the weekly participation goals are met.

Child Care:

Childcare will be handled through the CCS childcare referral system. Customers enrolled in approved activities may be provided childcare for children 12 and under.



Support services may be reimbursed if the customer is meeting the participation requirements for the Choices program. A customer **must** be actively participating in **one or more** of the following activities to receive support services:

- Job Search
- Employment
- Work Experience
- On the job training
- Community Service
- Vocational training
- High School (Only applicable if teen parent and head of household)

I understand that my TANF benefits may be denied if I am not meeting the participation hours for the Choices program. In addition, if I am found to have intentionally provided false information to receive services, I may be prosecuted for fraud and be required to repay the cost of supportive services, childcare and/or training costs that I have received.

Signature

Date

The Texas Workforce Commission in partnership with 28 local workforce development boards forms Texas Workforce Solutions. Workforce Solutions Rural Capital Area is an Equal Opportunity Employer/Program. Auxiliary Aids and Services are available upon request to individuals with disabilities. Relay TX: 711 or 1-800-735-2988 (Voice) or 1-800-735-2989 (TDD)

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