

Choices Action Plan

If you have any questions, please contact: _____, Talent Development Specialist.

Office: (512) _____ Fax: (512) _____ E-mail: _____

Customer's Name: _____ **TWIST ID:** _____

This action plan will be reviewed and/or updated: Weekly Bi-weekly Monthly

Goals	Start Date	Planned End Date	Actual End Date	Comments	Completed? Staff Initials

Additional Information

Transportation Agreement:

- Transportation assistance **may be** available to customers who are **actively participating** in a Workforce program. Customers must submit documentation of activities in order to receive transportation assistance.
- The transportation rate, not to exceed \$____ per week, **may be** provided when the customer's employment goals are met, as outlined in the Participation Plan.

I understand that transportation assistance is not an entitlement, it is provided based on available funding, and is subject to change at any time.

Customer Signature

Date

Talent Development Specialist

Date

The Texas Workforce Commission in partnership with 28 local workforce development boards forms Texas Workforce Solutions. Workforce Solutions Rural Capital Area is an Equal Opportunity Employer/Program. Auxiliary Aids and Services are available upon request to individuals with disabilities. Relay TX: 711 or 1-800-735-2988 (Voice) or 1-800-735-2989 (TDD)

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Office Use Only

This section is to be used for employment or training activities only. Complete this section when the TDS determines the activities will continue as listed until the customer's next appointment.

Date Reviewed	TDS Initials

This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language services, including the interpretation/translation of this document, are available free of charge upon request.

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.

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