

Talent Development Facilitators

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Schedule subject to change. Please visit our website for updates.

[www.workforcesolutionsrca.com](http://www.workforcesolutionsrca.com)

[www.workintexas.com](http://www.workintexas.com)

# March 2022 Workshop Schedule

*\*Some workshop sessions may go past allotted time frame.*

Monday	Tuesday	Wednesday	Thursday	Friday	
	<p><b>1</b></p> <p><b>10 AM – 12 PM</b> <b>Career Alternatives in Franchise Ownership</b></p> <p><b>12:00 PM-</b> Overcoming Employment Barriers</p> <p><b>1:00 PM-</b> Find Your Career Path</p>	<p><b>2</b></p> <p><b>9:00 AM -</b> Creating Cover Letters That Get You Noticed</p> <p><b>10:00 AM-</b> Selling Yourself Virtually</p> <p><b>12:00 PM-</b> Preparing for the Interview</p>	<p><b>3</b></p> <p><b>9:00 AM –</b> Upskilling for Success</p> <p><b>10:00 AM-</b> Making Work in Texas Work for You</p> <p><b>1:00 PM –</b> Effective Resumes</p>	<p><b>4</b></p> <p><b>9:00 AM –</b> Job Hunting Strategies</p> <p><b>11:00 AM -</b> The Art of Networking</p>	
	<p><b>7</b></p> <p><b>9:00 AM –</b> Making Work in Texas Work for You</p> <p><b>10:00 AM-</b> Completing the Application</p> <p><b>1:00 PM-</b> Effective Resumes</p> <p><b>2:00 PM-</b> Boost Your Confidence in Job Search</p>	<p><b>8</b></p> <p><b>9:00 AM –</b> Preparing for the Interview</p> <p><b>10:00 AM to 2:00 PM</b> <b>In-person event</b> <b>Job Search Assistance at Elgin Public Library</b></p>	<p><b>9</b></p> <p><b>10:00 AM –</b> Introduction to Workforce Solutions</p> <p><b>11:00 AM –</b> Ageism in Job Search</p> <p><b>1:00 PM –</b> Re-Entering the Workplace</p>	<p><b>10</b></p> <p><b>9:00 AM –</b> Job Hunting Strategies</p> <p><b>11:00 AM -</b> Overcoming Employment Barriers</p> <p><b>12:00 PM –</b> Find Your Career Path</p> <p><b>1:00 PM -</b> Rock Your LinkedIn Profile</p>	<p><b>11</b></p> <p><b>9:00 AM –</b> Selling Yourself Virtually</p> <p><b>11:00 AM -</b> Creating Cover Letters That Get You Noticed</p>
	<p><b>14</b></p> <p><b>9:00 AM –</b> Salary Negotiation Techniques</p> <p><b>10:00 AM-</b> Introduction to Workforce Solutions</p> <p><b>11:00 AM –</b> Making Work in Texas Work for You</p>	<p><b>15</b></p> <p><b>9:00 AM-</b> Career Transitions at 50 +</p> <p><b>12:00 PM -</b> Completing the Application</p>	<p><b>16</b></p> <p><b>10:00 AM -</b> The Art of Networking</p> <p><b>11:00 AM –</b> Effectively Working Remote</p> <p><b>1:00 PM –</b> Effective Resumes</p>	<p><b>17</b></p> <p><b>10:00 AM-</b> Job Hunting Strategies</p> <p><b>12:00 PM-</b> Boost Your Confidence in Job Search</p> <p><b>1:00 PM -</b> Creating Cover Letters That Get You Noticed</p>	<p><b>18</b></p> <p><b>9:00 AM-</b> Overcoming Employment Barriers</p> <p><b>11:00 AM -</b> Preparing for the Interview</p>
	<p><b>21</b></p> <p><b>9:00 AM-Rock Your LinkedIn Profile</b></p> <p><b>10:00 AM-Selling Yourself Virtually</b></p> <p><b>12:00 PM –</b> Find Your Career Path</p> <p><b>1:00 PM-Overcoming Ageism in Job Search</b></p>	<p><b>22</b></p> <p><b>10:00 AM –</b> Salary Negotiation Techniques</p> <p><b>10:00 AM to 2:00 PM</b> <b>In-person event</b> <b>Job Search Assistance at Elgin Public Library</b></p>	<p><b>23</b></p> <p><b>10:00 AM –</b> Overcoming Employment Barriers</p> <p><b>11:00 AM -</b> Completing the Application</p> <p><b>12:00 PM –</b> Introduction to Workforce Solutions</p>	<p><b>24</b></p> <p><b>9:00 AM –</b> Effective Resumes</p> <p><b>10:00 AM -</b> Career Transitions at 50 +</p> <p><b>12:00 PM –</b> Job Hunting Strategies</p> <p><b>2:00 PM –</b> Preparing for the Interview</p>	<p><b>25</b></p> <p><b>9:00 AM-</b> Making Work in Texas Work for You</p> <p><b>11:00 AM –</b> Upskilling for Success</p>
	<p><b>28</b></p> <p><b>9:00 AM –</b> Effectively Working Remote</p> <p><b>10:00 AM –</b>The Art of Networking</p> <p><b>12:00 PM –</b>Boost Your Confidence in Job Search</p>	<p><b>29</b></p> <p><b>11:00 AM -</b> Completing the Application</p> <p><b>2:00 PM –</b> Making Work in Texas Work for You</p>	<p><b>30</b></p> <p><b>10:00 AM –</b>Effective Resumes</p> <p><b>12:00 PM –</b>Ageism in Job Search</p> <p><b>1:00 PM -</b> Find Your Career Path</p>	<p><b>31</b></p> <p><b>9:00 AM –</b> Re-Entering the Workplace</p> <p><b>10:00 AM –</b> Preparing for the Interview</p> <p><b>12:00 PM -</b> Selling Yourself Virtually</p> <p><b>1:00 PM –</b> Upskilling for Success</p>	
	<div style="border: 2px dashed blue; padding: 10px;"> <p>Workshops are currently offered via a <b>virtual environment</b> and <b>registration is required.</b> Visit <a href="http://www.workintexas.com">www.workintexas.com</a> to register and receive workshop access.</p> </div>				

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## Workshop Descriptions

**Ageism in Job Search** – Reinforce the advantages of hiring individuals of all ages. Learn effective job search strategies for individuals in entry-level, mid-career, and beyond. Find out how to write a resume and gain interviewing tips on reinforcing qualifications and avoiding age discrimination.

**Boost Your Confidence in Job Search** – Understanding the right techniques and tools to help you cope with the challenges of job search.

**Career Alternatives in Franchise Ownership Workshop** – First Tuesday of the Month - Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at [kdehaas@frannet.com](mailto:kdehaas@frannet.com) or 512-560-6984.

**Career Transitions at 50 +** - Gain awareness of the processes in finding and moving into a new career. Learn on how self-assessment and upskilling will assist you in finding employment in growing industries.

**Completing the Application** – Learn how to fill out job applications to generate more job interviews. Find out what an applicant tracking system is and how to get past the screening process. Learn tips for completing a State of Texas Application.

**Creating Cover Letters that Get You Noticed** – Understand the importance of cover letters and learn different formats to enforce your qualifications to land that interview!

**Effective Résumés** – Tailor your resume to generate more interviews with a customized approach. Know how to showcase your abilities and understand the role of applicant tracking systems.

**Effectively Working Remote** – Prepare for working remotely by Upskilling with tools needed in the virtual office. Discover resources to find and apply for remote positions. Gain insight on how to structure your day.

**Find Your Career Path** – Gain the importance of self-assessments on your skills, interests, values, and personality, so you make the best choice moving forward in your career.

**Introduction to Workforce Solutions** – WSRCA serves 9 counties in Texas. Learn about the wrap around services available for Job Seekers to assist with employment opportunities and training. Other programs include services for Veterans, Vocational Rehabilitation, Child Care, and more.

**Job Hunting Strategies** – Discover ways to find a job faster, understand the importance of networking, and learn how to prepare your “elevator speech” to uncover leads in the job market.

**Making Work in Texas Work for You** – Where employers and job seekers can connect! Learn about the various tools available to job seekers including labor market information, career assessments, job search engine, Virtual Recruiter, resume builder, cover letter builder, State of Texas Application, and much more.

**Overcoming Employment Barriers** – Identifying barriers that may impact the ability to gain employment. Develop strategies on how to overcome them. Become aware of community resources.

**Preparing for the Interview** – Understand how to research and prepare for the interview. Practice common and difficult questions so that you are prepared and leave a great impression.

**Re-Entering the Workplace** – Once you receive a job offer, it doesn't stop there! During will discuss how to make the best impression on your first day on the job, how to effectively communicate in the workplace, and how to stay relevant in the ever-changing workforce while employed.

**Rock Your LinkedIn Profile** - Stand out and get recruited faster by effectively building a productive LinkedIn Profile and ensure your brand hits it's mark!

**Salary Negotiation Techniques** – Salary negotiation is important in the job search process as it involves an applicant communicating their worth once a job offer is made. Learn how to understand your labor market value so you can become successful in the negotiation process.

**Selling Yourself Virtually** – Learn how to sell yourself in a virtual interview by projecting positive energy and leaving a memorable first impression.

**The Art of Networking** - Gain an understanding of the importance of making connections. Learn how to network successfully and strengthen your personal banding to increase your possibilities for job referrals and offers!

**Upskilling for Success** – Explore training tools available to *Upskill* and expand your capabilities as you search for a new career or enhance current skills to gain access to new opportunities in your employment.