

**Talent Development Facilitators**

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**\*Schedule subject to change\***  
Please visit our website and Work in Texas for updates.

[www.workforcesolutionsrca.com](http://www.workforcesolutionsrca.com) [www.workintexas.com](http://www.workintexas.com)

# October 2021 Workshops

**Registration is required for all sessions. Register for workshops by visiting [www.workintexas.com](http://www.workintexas.com)**

| Monday   | Tuesday  | Wednesday   | Thursday  | Friday  |
|--|--|---|---|---|
| <p><b>*Please note events will take place virtually via Zoom*</b></p> <p><u>Bastrop Office</u> - 53 Loop 150 West, Bastrop, TX 78602<br/><u>Round Rock Office</u> - 575 Round Rock West Drive H240, Round Rock, TX 78681<br/><u>San Marcos Office</u> - 4794 Transportation Way, Bldg. 5, San Marcos, TX 78666</p> |  |   |   | <p><b>1</b></p> <p><b>9:00 AM-</b> <i>Creating an Effective LinkedIn</i></p> <p><b>11:00 AM-</b> <i>Master the Job Interview</i></p>          |
| <p><b>4</b></p> <p><b>9:00 AM-</b> <i>Re-Entering the Workplace</i></p> <p><b>10:00 AM-</b> <i>Making Work in Texas Work for You</i></p> <p><b>12:00 PM-</b> <i>Submitting a Solid Application</i></p> <p><b>2:00 PM-</b> <i>Salary Negotiation Techniques</i></p>   | <p><b>5</b></p> <p><b>10:00 AM-</b> <i>Career Alternatives in Franchise Ownership</i></p> <p><b>12:00 PM -</b> <i>Top Virtual Interview Tips</i></p> <p><b>2:00 PM -</b> <i>Upskilling for Success</i></p> | <p><b>6</b></p> <p><b>11:00 AM-</b> <i>Boost Your Confidence in Job Search</i></p> <p><b>10:00 AM-</b> <i>Effective Job Search Strategies</i></p> <p><b>12:00 PM-</b> <i>Master the Job Interview</i></p> <p><b>2:00 PM-</b> <i>Creating Cover Letters That Get You Noticed</i></p> | <p><b>7</b></p> <p><b>9:00 AM-</b> <i>Job Search: Post Covid</i></p> <p><b>10:00 AM-</b> <i>How to Create Effective Resumes</i></p> <p><b>11:00 AM-</b> <i>Job Search Strategies for Ageing Workforce</i></p> <p><b>1:00 PM-</b> <i>Overcoming Employment Barriers</i></p>    | <p><b>8</b></p> <p><b>9:00 AM-</b> <i>Overcoming Ageism in Job Search</i></p> <p><b>11:00 AM -</b> <i>Career Exploration</i></p>              |
| <p><b>11</b></p> <p><b>9:00 AM-</b> <i>How to Create Effective Resumes</i></p> <p><b>10:00 AM-</b> <i>Navigating a Job Loss</i></p> <p><b>11:00 AM-</b> <i>Re-Entering the Workplace</i></p> <p><b>1:00 PM-</b> <i>Top Virtual Interview Tips</i></p>  | <p><b>12</b></p> <p><b>9:00 AM-</b> <i>Making Work In Texas Work for You</i></p> <p><b>11:00 AM-</b> <i>Submitting a Solid Application</i></p> <p><b>2:00 PM-</b> <i>Master the Job Interview</i></p>      | <p><b>13</b></p> <p><b>10:00 AM-</b> <i>Career Exploration</i></p> <p><b>11:00 AM-</b> <i>Overcoming Employment Barriers</i></p> <p><b>2:00 PM-</b> <i>Working Remote-What You Need to Know</i></p> <p><b>3:00 PM-</b> <i>Job Search Strategies for Ageing Workforce</i></p>        | <p><b>14</b></p> <p><b>9:00 AM-</b> <i>Job Search: Post Covid</i></p> <p><b>10:00 AM-</b> <i>Creating Cover Letters That Get You Noticed</i></p> <p><b>11:00 AM-</b> <i>Effective Job Search Strategies</i></p> <p><b>2:00 PM-</b> <i>Overcoming Ageism in Job Search</i></p> | <p><b>15</b></p> <p><b>9:00 AM-</b> <i>The Art of Networking</i></p> <p><b>11:00 AM-</b> <i>Upskilling for Success</i></p>                    |
| <p><b>18</b></p> <p><b>9:00 AM-</b> <i>Submitting a Solid Application</i></p> <p><b>10:00 AM-</b> <i>Creating an Effective LinkedIn</i></p> <p><b>11:00 AM-</b> <i>Overcoming Employment Barriers</i></p> <p><b>1:00 PM -</b> <i>Job Search Strategies for Ageing Workforce</i></p>                                | <p><b>19</b></p> <p><b>9:00 AM-</b> <i>Job Search: Post Covid</i></p> <p><b>11:00 AM-</b> <i>Salary Negotiation Techniques</i></p> <p><b>2:00 PM-</b> <i>Navigating a Job Loss</i></p>                     | <p><b>20</b></p> <p><b>10:00 AM-</b> <i>Making Work in Texas Work for You</i></p> <p><b>11:00 AM-</b> <i>The Art of Networking</i></p> <p><b>1:00 PM-</b> <i>How to Create Effective Resumes</i></p> <p><b>2:00 PM-</b> <i>Upskilling for Success</i></p>                           | <p><b>21</b></p> <p><b>9:00 AM-</b> <i>Career Exploration</i></p> <p><b>10:00 AM-</b> <i>Creating Cover Letters That Get You Noticed</i></p> <p><b>12:00 PM-</b> <i>Boost Your Confidence in Job Search</i></p> <p><b>2:00 PM-</b> <i>Master the Job Interview</i></p>        | <p><b>22</b></p> <p><b>9:00 AM-</b> <i>Re-Entering the Workplace</i></p> <p><b>11:00 AM-</b> <i>Working Remote-What You Need to Know</i></p>  |
| <p><b>25</b></p> <p><b>10:00 AM-</b> <i>Making Work in Texas Work for You</i></p> <p><b>11:00 AM-</b> <i>Salary Negotiation Techniques</i></p> <p><b>12:00 PM-</b> <i>Submitting a Solid Application</i></p> <p><b>2:00 PM-</b> <i>How to Create Effective Resumes</i></p>   | <p><b>26</b></p> <p><b>9:00 AM-</b> <i>Job Search Strategies for Ageing Workforce</i></p> <p><b>11:00 AM-</b> <i>Master the Job Interview</i></p> <p><b>1:00 PM-</b> <i>The Art of Networking</i></p>      | <p><b>27</b></p> <p><b>10:00 AM-</b> <i>Working Remote-What You Need to Know</i></p> <p><b>11:00 AM-</b> <i>Creating an Effective LinkedIn</i></p> <p><b>1:00 PM-</b> <i>Job Search: Post Covid</i></p> <p><b>2:00 PM-</b> <i>Overcoming Employment Barriers</i></p>                | <p><b>28</b></p> <p><b>9:00 AM-</b> <i>Career Exploration</i></p> <p><b>12:00 PM-</b> <i>How to Create Effective Resumes</i></p> <p><b>1:00 PM-</b> <i>Boost Your Confidence in Job Search</i></p> <p><b>2:00 PM-</b> <i>Creating Cover Letters That Get You Noticed</i></p>  | <p><b>29</b></p> <p><b>9:00 AM-</b> <i>Overcoming Ageism in Job Search</i></p> <p><b>11:00 AM-</b> <i>Effective Job Search Strategies</i></p> |

## Workshop Descriptions

**Boost Your Confidence in Job Search** – This workshop provides tools and techniques to help you cope with the challenges of job search. We'll discuss how to stay motivated to keep from becoming overwhelmed while searching for your next employment opportunity.

**Career Alternatives in Franchise Ownership Workshop** – *This event occurs the first Tuesday of every month.* Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at [kdehaas@frannet.com](mailto:kdehaas@frannet.com) or 512-560-6984.

**Career Exploration** – Review self-assessments on skills, interests, values, and your personality and learn about valuable resources you can use to make the best choice moving forward in your career.

**Creating Cover Letters that Get You Noticed** – Understand the importance of your cover letter and when to submit it along with your job application. Learn different formats to enforce your qualifications and land that interview!

**Creating an Effective LinkedIn** – Learn how to effectively build a productive LinkedIn Profile to help you stand out and get recruited faster.

**Effective Job Search Strategies** – Job search is continuously evolving- jump-start your job search by developing a plan that will help you find a better job faster! Discover effective strategies to use during your job search including the importance of networking, learn how to prepare an “elevator speech” introduction, and uncover leads in the hidden job market.

**How to Create Effective Résumés** – Learn how to create or update your resume to generate more interviews with a customized approach. We will discuss the role of applicant tracking systems in today's job search and how to showcase your abilities.

**Job Search Strategies for Ageing Workforce** – Understanding how the Older Worker can and continues to be a driving force in the current job market. Overcome possible stereotypes and learn how to stay relevant in your skills as you continue to work past retirement age.

**Job Search: Post Covid** – Gain an understanding on how technology and social media have been impacted in the job search process post Covid. Learn effective ways to find current employment opportunities suited to your skills and abilities as you pursue your employment path.

**Making Work in Texas Work for You** – Where employers and job seekers can connect! Learn about the various tools available to job seekers including labor market information, career assessments, job search engine, Virtual Recruiter, resume builder, cover letter builder, State of Texas Application, and much more.

**Master the Job Interview** – Understand how to research and prepare for the interview. Practice common and difficult questions so that you are prepared and leave a great impression.

**Navigating a Job Loss** – Understand the psychological impact of a job loss and learn how to communicate the effect of pressures while unemployed. Prepare yourself for effective job searching by managing change that comes with job loss. We will also share some tips on how to reframe your financial view during this time.

**Overcoming Ageism in Job Search** – Reinforce the advantages of hiring individuals of all ages. Learn effective job search strategies for individuals in entry-level, mid-career, and beyond. Find out how to write a resume and gain interviewing tips on reinforcing qualifications and avoiding age discrimination.

**Overcoming Employment Barriers** – Identifying barriers that may impact the ability to gain employment. Develop strategies on how to overcome them. Become aware of community resources.

**Re-Entering the Workplace** – Once you receive a job offer, it doesn't stop there! During will discuss how to make the best impression on your first day on the job, how to effectively communicate in the workplace, and how to stay relevant in the ever-changing workforce while employed!

**Salary Negotiation Techniques** – Salary negotiation is one of the most avoided subjects in the job search process! In this workshop, we will discuss the importance of salary negotiation as well as how to evaluate and understand your market value so you can become successful in the negotiation process and not be afraid to go for that salary and benefits package that you want!

**Submitting a Solid Application** – Learn how to fill out job applications to generate more job interviews. Find out what an applicant tracking system is and how to get past the screening process. Learn tips for completing a State of Texas Application.

**The Art of Networking** - Gain an understanding of the importance of making connections. Learn how to network successfully and strengthen your personal branding to increase your possibilities for job referrals and offers!

**Top Virtual Interview Tips** – Learn how to ace a virtual interview by projecting positive energy and leaving a memorable first impression.

**Upskilling for Success** – Explore training tools available to *Upskill* and expand your capabilities as you search for a new career or enhance current skills to gain access to new opportunities in your employment.

**Working Remote-What You Need to Know** – Learn the advantages and disadvantages of working remotely. Discover resources to find and apply for remote positions. Prepare for working remotely by learning tools needed in the virtual office. Gain insight into what a typical day of the remote worker is like.