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| Monday | Tuesday | | Wednesday | | Thursday | Friday |
| “You’re braver than you believe, and stronger than you seem, and smarter than you think.”  ***A.A. Milne (from* Winnie the Pooh*)*** | |  | |  | 1  **1:30-3 p.m.**  So What If You’re 40 or Older  *Williamson Room*  *Suite 200* | 2 |
| **5**  **1:30-3 p.m.**  Using LinkedIn  to Find a Job  *Caldwell Room* | | **6**  **10 a.m.-Noon**  Career Alternatives in Franchise Ownership  *Bastrop Room* | | 7 | 8 | 9 |
| **12**  The Round Rock office will be open, however, WorkInTexas will not be available while the website is being updated. | | 13 | | **14** | 15 | 16 |
| **19**  **1:30-3 p.m.**  Using LinkedIn  to Find a Job  *Caldwell Room* | | **20**  **1-3 p.m.**  How to Create Effective Resumes and Cover Letters  *Williamson Room*  *Suite 200* | | **21**  **10 a.m.-Noon**  How to Have an  A+ Job Interview  *Williamson Room*  *Suite 200* | 22 | 23 |
| **26**  **1:30-3 p.m.**  Improving Your  WorkInTexas Job Matches  *Caldwell Room* | | **27** | | **28**  **10 a.m.-Noon**  Find Your Path: Career Exploration  *Caldwell Room* | **29**  **1-3 p.m.**  Reservation Required to Practice  Mock Job Interviews  *Williamson Room*  *Suite 200* | **30** |



Workforce Solutions Rural Capital Area is an equal opportunity employer/program.

Auxiliary aids and services are available upon request to individuals with disabilities.

Relay TX: 711 or 1-800-735-2988 (Voice) or 1-800-735-2989 (TDD).

**Career Alternatives in Franchise Ownership**

Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at kdehaas@frannet.com or 512-560-6984.

**Find Your Path: Career Exploration**

Assess your skills, interests, personality and values to determine what job is right for you.

**How to Create Effective Resumes and Cover Letters**

Learn how to create or update your resume and cover letter for generating more job interviews. Bring your resume to compare it with recommended trends for customizing and formatting documents.

**How to Have an A+ Job Interview**

Preparation is the key to acing a job interview. Learn how to dress, overcome fears and practice responses to behavioral and other common interview questions.

**Improve Your WorkInTexas Job Matches**



Fine tune your job-matching criteria to receive better quality job leads. The session also covers how to use Browse Jobs to discover employment opportunities.

**Mock Job Interviews**

**A reservation is required to practice for an interview.** To prepare for a practice interview**,** attend the How to Have an A+ Interview workshop and email a resume and job posting of interest to [nancy.bishop@ruralcapital.net](mailto:nancy.bishop@ruralcapital.net) by Aug. 27 for Aug. 29 session. *Observers who want to learn from watching others practice do not need a reservation.*

**So What if You’re 40 or Older**

Learn proactive ways to overcome age discrimination during a job search. Tips will be provided on how to update a resume and answer job interview questions to remind employers that you are well qualified rather than “overqualified.”

**Using LinkedIn to Find a Job**



Information will be shared on how to write a summary, complete the profile, find job leads and research companies.