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| Monday | Tuesday | | Wednesday | | Thursday | Friday |
| **3** | | **4**  **10 A.M.- Noon**  Career Alternatives in Franchise Ownership  *Bastrop Conference Room* | | **5**  Don’t forget to visit WorkinTexas.com to create an account prior to attending workshops. | **6** | **7**  **10 A.M. - Noon**  How to Create Effective Resumes and Cover Letters  *Bastrop Conference Room* |
| **10**  **1:30 – 3:00 P.M.**  Job Search in the Digital Age  *Bastrop Conference Room* | | **11** | | **12**  **1:30- 3:30 P.M.**  Making Work in Texas Work For You!  *Caldwell Computer Lab* | **13** | **14**  **10 A.M.- Noon**  How to Have an A+ Interview  *Bastrop Conference Room* |
| **17**  **OFFICE CLOSED** | | **18**    **1:30 -3:00 P.M.**  How to Create Effective Resumes and Cover Letters  *Bastrop Conference Room* | | **19** | **20** | **21**  **1:30-3 p.m.**  Effective Job  Search Strategies  *Bastrop Conference Room* |
| **24**  **1:30- 3:00 P.M.**  Networking for Job Search Success  *Bastrop Conference Room* | | **25**  **1:30- 3:00 P.M.**  Find Your Path: Career Exploration  *Caldwell Computer Lab* | | **26** | **27** | **28**  **10 A.M.- Noon**  Managing Money While Unemployed  *Bastrop Conference Room* |
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Auxiliary aids and services are available upon request to individuals with disabilities.

Relay TX: 711 or 1-800-735-2988 (Voice) or 1-800-735-2989 (TDD).

**Career Alternatives in Franchise Ownership**

Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at kdehaas@frannet.com or 512-560-6984.

**Effective Job Search Strategies**

Jump-start your job search by developing a plan that will help you find a better job faster.

**Find Your Path: Career Exploration**

Assess your skills, interests, personality and values to determine what job is right for you.

**How to Create Effective Resumes and Cover Letters**

Learn how to create or update your resume and cover letter for generating more job interviews. Bring your resume to compare it with recommended trends for customizing and formatting documents.

**How to Have an A+ Job Interview**

Preparation is the key to acing a job interview. Learn how to dress, overcome fears and practice responses to behavioral and other common interview questions.

**Job Search in the Digital Age**

Get the latest on how technology and social media have impacted the job search process. Learn effective ways to submit job applications, use social media as a job search tool, and get tips on how to avoid information overload.

**Making Work in Texas Work for you!**

This workshop focuses on fine tuning your job-matching criteria to receive better quality job leads. Also, you will learn about the vast array of resources and features that the platform has to offer to assist you in your career exploration and job search! Job searching, updating your job skills, setting up virtual recruiter system alerts and much more will be discussed as well.



**Networking for Job Search Success**

Discover the importance of networking that helps most people find their next job. Learn how to prepare an “elevator speech” introduction, contact people and uncover leads in the hidden job market.

**Managing Money While Unemployed**

Reduce financial stress while unemployed by using effective strategies to save money. Tips will be shared on

how to develop a monthly budget, avoid credit card debt and take advantage of tax credits.