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| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | | Wednesday | | Thursday | Friday |
|  | | 1  **10 a.m.-Noon**  Career Alternatives in Franchise Ownership  *Bastrop Room* | | 2  **10 a.m.-Noon**  Find Your Path: Career Exploration  *Caldwell Room* | 3 | 4  **10 a.m.-Noon**  Reservation Required to Practice  Mock Job Interviews  *Hays Room* |
| **7** | | **8** | | 9  **10 a.m.-Noon**  How to Create Effective Resumes and Cover Letters  *Williamson Room*  *Suite 220* | 10  **1:30-3 p.m.**  So What If You’re 40 or Older  *Williamson Room*  *Suite 220* | 11 |
| **14**  **1:30-3 p.m.**  Make the New WorkInTexas  Work for You  *Caldwell Room* | | 15 | | **16** | 17  **1:30-3 p.m.**  Effective Job  Search Strategies  *Williamson Room*  *Suite 220* | 18  **10-11:30 a.m.**  Coping with a Job Loss  *Williamson Room*  *Suite 220* |
| **21**  **1:30-3 p.m.**  Using LinkedIn  to Find a Job  *Caldwell Room* | | **22** | | **23**  **10 a.m.-Noon**  How to Have an  A+ Job Interview  *Williamson Room*  *Suite 220* | 24  **1-3 p.m.**  How to Create Effective Resumes and Cover Letters  *Williamson Room*  *Suite 220* | 25 |
| **28**  **1:30-3 p.m.**  Make the New WorkInTexas  Work for You  *Caldwell Room* | | **29**  **1:30-3 p.m.**  Networking for  Job Search Success  *Williamson Room*  *Suite 220* | | **30**  **10-11:30 a.m.**  Job Search in the Digital Age  *Williamson Room*  *Suite 220* | **31** |  |



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Auxiliary aids and services are available upon request to individuals with disabilities.

Relay TX: 711 or 1-800-735-2988 (Voice) or 1-800-735-2989 (TDD).

**Career Alternatives in Franchise Ownership**

Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at kdehaas@frannet.com or 512-560-6984.

**Coping with a Job Loss**

Overcome stress associated with losing a job. Discover ways to recover, maintain a positive attitude and focus on future possibilities by creating a vision board.

**Effective Job Search Strategies**

Jump-start your job search by developing an employment plan that will help you find a better job faster. Learn how to maximize use of networking, staffing services, internet job leads and other resources.

**Find Your Path: Career Exploration**

Assess your skills, interests, personality and values to determine what job is right for you.

**How to Create Effective Resumes and Cover Letters**

Learn how to create or update your resume and cover letter for generating more job interviews. Bring your resume to compare it with recommended trends for customizing and formatting documents. See how to upload your resume in WorkInTexas.

**How to Have an A+ Job Interview**

Preparation is the key to acing a job interview. Learn how to dress, overcome fears and practice responses to behavioral and other common interview questions.

**Make the New WorkInTexas Work for You**



Learn how to navigate the new WorkInTexas to find more job leads, set up Virtual Recruiter job alerts, fill out applications and upload or create resumes.

**Job Search in the Digital Age**

Find out how technology and social media have impacted the job search process. Learn how to access online resources, use social media as a job search tool and receive tips on how to avoid information overload.

**Mock Job Interviews**

**A reservation is required to practice for an interview.** To prepare**,** attend the How to Have an A+ Interview workshop and email a resume and job posting of interest to [nancy.bishop@ruralcapital.net](mailto:nancy.bishop@ruralcapital.net) by Oct. 2 for the Oct. 4 session. *Observers who want to learn from watching others practice do not need a reservation.*

**Networking for Job Search Success**

Discover the importance of networking that helps most people find their next job. Learn how to prepare an “elevator speech” introduction, contact people and uncover leads in the hidden job market.

**So What if You’re 40 or Older**

Learn proactive ways to overcome age discrimination during a job search. Tips will be provided on how to update a resume and answer job interview questions to remind employers that you are well qualified rather than “overqualified.”

**Using LinkedIn to Find a Job**



Find out why LinkedIn is an essential job search tool. Learn to write a compelling summary, complete the profile, find job leads and connect with more people.