







**Please be on time for workshops. Anyone who arrives more than 15 minutes late will not be admitted.**

# San Marcos Workshops

## May 2020

**Schedule subject to change. Please call for updates or check [WorkInTexas.com](http://WorkInTexas.com) for schedule changes.**

Monday	Tuesday	Wednesday	Thursday	Friday
<p>All workshops are currently offered via a <b>virtual environment</b> and <b>registration is required</b>. Visit <a href="http://workintexas.com">workintexas.com</a> or <a href="http://workforcesolutionsrca.com">workforcesolutionsrca.com</a> to register and receive workshop access.</p>				<p><b>1</b></p> <p><b>9am – 11am</b></p> <p>Navigating a Job Loss</p>
<p><b>4</b></p> <p><b>12pm – 2pm</b></p> <p>Submitting a Solid Application</p>	<p><b>5</b></p> <p><b>10am – 12pm</b></p> <p>Career Alternatives in Franchise Ownership</p>	<p><b>6</b></p> <p><b>12pm – 2pm</b></p> <p>Effective Job Search Strategies</p>	<p><b>7</b></p> <p><b>10am – 12pm</b></p> <p>How to Create Effective Resumes &amp; Cover Letters</p>	<p><b>8</b></p> 
<p><b>11</b></p> <p><b>9am – 11am</b></p> <p>Career Exploration</p>	<p><b>12</b></p> 	<p><b>13</b></p> <p><b>1pm – 3pm</b></p> <p>Making Work In Texas Work for You</p>	<p><b>14</b></p> <p><b>10am – 12pm</b></p> <p>Navigating a Job Loss</p>	<p><b>15</b></p> <p><b>9am – 11am</b></p> <p>How to Have an A+ Interview</p>
<p><b>18</b></p> <p><b>10am – 12pm</b></p> <p>Re-Entering the Workplace</p>	<p><b>19</b></p> <p><b>12pm – 2pm</b></p> <p>Navigating a Job Loss</p>	<p><b>20</b></p> 	<p><b>21</b></p> <p><b>9am – 11am</b></p> <p>Job Search in the Digital Age</p>	<p><b>22</b></p> <p><b>10am – 12pm</b></p> <p>Overcoming Ageism in Job Search</p>
<p><b>25</b></p> 	<p><b>26</b></p> <p><b>10am – 12pm</b></p> <p>Overcoming Employment Barriers</p>	<p><b>27</b></p> <p><b>9am – 11am</b></p> <p>How to Create Effective Resumes &amp; Cover Letters</p>	<p><b>28</b></p> <p><b>12pm – 2pm</b></p> <p>How to Have an A+ Interview</p>	<p><b>29</b></p> <p><b>9am – 11am</b></p> <p>Effective Job Search Strategies</p>

## Workshop Descriptions

### **Career Exploration**

Review self-assessments on skills, interest, values and your personality. Learn how to access information so you make the best choice moving forward in your career.

### **Effective Job Search Strategies**

Job search is continuously evolving- jump-start your job search by developing a plan that will help you find a better job faster! Discover effective strategies to use during your job search including the importance of networking, learn how to prepare an “elevator speech” introduction, and uncover leads in the hidden job market.

### **How to Have an A+ Job Interview**

Understand how to research and prepare for the interview. Practice common and difficult questions so that you are prepared and leave a great impression.

### **How to Create Effective Résumés and Cover Letters**

Learn how to create or update your resume and cover letter for generating more interviews with a customized approach. Bring your resume to compare it with recommended trends for customizing and formatting documents. We will discuss the role of applicant tracking systems in today’s job search.

### **Introduction to Workforce Solutions**

WSRCA serves 9 counties in Texas. Learn about the wrap around services available for Job Seekers to assist with employment opportunities and possible training. Other programs include services for Veterans, Vocational Rehabilitation, Child Care, and much more.

### **Job Search in the Digital Age**

Get the latest on how technology and social media have impacted the job search process. Learn effective ways to submit job applications, use social media as a job search tool, and get tips on how to avoid information overload.

### **Making Work In Texas Work for You**



Where employers and job seekers can connect! Learn about the various tools available to job seekers including labor market information, career assessments, job search engine, Virtual Recruiter, resume builder, cover letter builder, State of Texas Application and much more.

### **Navigating a Job Loss**

Understand the psychological impact of a job loss and learn how to communicate the effect of pressures while unemployed. Prepare yourself for effective job searching and manage the change that comes with job loss. Reframe your financial view and learn about budgeting tools and resources available.

### **Overcoming Ageism in Job Search**

Reinforce advantages of hiring individuals of all ages. Learn effective job search strategies for individuals in entry-level, mid-career and beyond. Find out how to write a resume and gain interviewing tips on reinforcing qualifications and avoiding age discrimination.

### **Overcoming Employment Barriers**

Identifying barriers that may impact the ability to gain employment. Develop strategies on how to overcome them. Become aware of community resources.

### **Re-Entering the Workplace**

Once you receive a job offer, it doesn’t stop there! During this workshop we will discuss how to make the best impression at your first day on the job, how to effectively communicate in the workplace and how to stay relevant in the ever-changing workforce while employed!

### **Submitting a Solid Application**

Learn how to fill out job applications to generate more job interviews. Find out what an applicant tracking system is and how to get past the screening process. Learn tips for completing a State of Texas Application.

All workshops are currently offered via a **virtual environment** and **registration is required**. Visit [workintexas.com](http://workintexas.com) or [workforcesolutionsrca.com](http://workforcesolutionsrca.com) to register and receive workshop access.