

Please be on time for workshops. Anyone who arrives more than 15 minutes late will not be admitted.

Talent Development Facilitators:

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# WSRCA Workshops September 2020

Schedule subject to change. Please call for updates or check [WorkInTexas.com](http://WorkInTexas.com) for schedule changes.

Monday	Tuesday	Wednesday	Thursday	Friday
	<p><b>1</b></p> <p><b>10am – 12pm</b> <b>Career Alternatives in Franchise Ownership</b></p> <p><b>1pm – 2pm</b> <b>Navigating a Job Loss</b> (Kelly)</p>	<p><b>2</b></p> <p><b>10am -10:30am</b> <b>Preparing for Virtual Job Search</b> (Kelly)</p> <p><b>11:30 am – Noon</b> <b>Top 10 Virtual Interview Tips</b> (Kelly)</p> <p><small>WORKFORCE SOLUTIONS WEDNESDAYS</small> <b>VIRTUAL CAREER EXPO</b></p>	<p><b>3</b></p> <p><b>2pm – 3pm</b> <b>How to Create Effective Resumes &amp; Cover Letters</b> (Jessica)</p>	<p><b>4</b></p> <p><b>10A - 11Am</b> <b>Making Work in Texas Work for You</b> (Kelly)</p> <p></p>
	<p><b>8</b></p> <p><b>10am – 11am</b> <b>How to Have an A+ Job Interview</b> (Leslie)</p> <p><b>10am -11am</b> <b>Re-Entering the Workplace</b> (Kelly)</p>	<p><b>9</b></p> <p><b>10am –11am</b> <b>How to Create an Effective Resume and Cover Letter</b> (Kelly)</p> <p><small>WORKFORCE SOLUTIONS WEDNESDAYS</small> <b>VIRTUAL CAREER EXPO</b></p>	<p><b>10</b></p> <p><b>10am – 11am</b> <b>Submitting a Solid Application</b> (Leslie)</p>	<p><b>11</b></p> <p><b>9am – 9:30am</b> <b>Preparing for Virtual Job Search</b> (Leslie)</p> <p><b>1:30 PM-2:30 pm</b> <b>Career Exploration</b> (Kelly)</p>
<p><b>14</b></p> <p><b>9am – 10am</b> <b>How to Create Effective Resumes &amp; Cover Letters</b> (Leslie)</p>	<p><b>15</b></p> <p><b>10am – 11am</b> <b>Introduction to Workforce Solutions</b> (Leslie)</p> <p><b>2pm – 3pm</b> <b>Re-Entering the Workplace</b> (Kelly)</p>	<p><b>16</b></p> <p><b>11:30pm-12:30pm</b> <b>Submitting a Solid Application</b> (Kelly)</p> <p><small>WORKFORCE SOLUTIONS WEDNESDAYS</small> <b>VIRTUAL CAREER EXPO</b></p>	<p><b>17</b></p> <p><b>10am – 11am</b> <b>Career Exploration</b> (Leslie)</p> <p></p>	<p><b>18</b></p> <p><b>10am -11am</b> <b>Effective Job Search Strategies</b> (Kelly)</p> <p><b>1pm – 2pm</b> <b>Introduction to Workforce Solutions</b></p>
<p><b>21</b></p> <p><b>9am – 10am</b> <b>Effective Job Search Strategies</b> (Leslie)</p> <p></p>	<p><b>22</b></p> <p><b>9am – 10am</b> <b>Submitting a Solid Application</b> (Leslie)</p> <p><b>10am -11am</b> <b>Overcoming Ageism in Job Search</b> (Kelly)</p>	<p><b>23</b></p> <p><b>10am -11:am</b> <b>How to Have an A+ Interview</b> (Kelly)</p> <p><b>1:30 – 2pm</b> <b>Top 10 Virtual Interview Tips</b> (Kelly)</p> <p><small>WORKFORCE SOLUTIONS WEDNESDAYS</small> <b>VIRTUAL CAREER EXPO</b></p>	<p><b>24</b></p> <p><b>10am – 11am</b> <b>Job Search in the Digital Age</b> (Leslie)</p> <p></p>	<p><b>25</b></p> <p><b>10am -11am</b> <b>Overcoming Employment Barriers</b> (Kelly)</p> <p><b>1pm – 2pm</b> <b>Making Work in Texas Work for You</b> (Leslie)</p>
<p><b>28</b></p> <p><b>9am – 10am</b> <b>Overcoming Employment Barriers</b> (Leslie)</p>	<p><b>29</b></p> <p><b>9am – 9:30am</b> <b>Top 10 Virtual Interview Tips</b> (Leslie)</p> <p><b>10am -11am</b> <b>Job Search in the Digital Age</b> (Kelly)</p>	<p><b>30</b></p> <p><b>10am -11am</b> <b>Launch Your Career-Basic Skills for Success</b> (Kelly)</p> <p><b>1pm – 2pm</b> <b>Re-Entering the Workplace</b> (Kelly)</p> <p><small>WORKFORCE SOLUTIONS WEDNESDAYS</small> <b>VIRTUAL CAREER EXPO</b></p>	<p>All workshops are currently offered via a <b>virtual environment</b> and <b>registration is required</b>. Visit <a href="http://workintexas.com">workintexas.com</a> or <a href="http://workforcesolutionsrca.com">workforcesolutionsrca.com</a> to register and receive workshop access.</p> <p></p>	

## Workshop Descriptions

### Career Exploration

Review self-assessments on skills, interest, values and your personality. Learn how to access information so you make the best choice moving forward in your career.

### Effective Job Search Strategies

Job search is continuously evolving- jump-start your job search by developing a plan that will help you find a better job faster! Discover effective strategies to use during your job search including the importance of networking, learn how to prepare an "elevator speech" introduction, and uncover leads in the hidden job market.

### How to Have an A+ Job Interview

Understand how to research and prepare for the interview. Practice common and difficult questions so that you are prepared and leave a great impression.

### How to Create Effective Résumés and Cover Letters

Learn how to create or update your resume and cover letter for generating more interviews with a customized approach. Bring your resume to compare it with recommended trends for customizing and formatting documents. We will discuss the role of applicant tracking systems in today's job search.

### Introduction to Workforce Solutions

WSRCA serves 9 counties in Texas. Learn about the wrap-around services available for Job Seekers to assist with employment opportunities and possible training. Other programs include services for Veterans, Vocational Rehabilitation, Child Care, and much more.

### Job Search in the Digital Age

Get the latest on how technology and social media have impacted the job search process. Learn effective ways to submit job applications, use social media as a job search tool, and get tips on how to avoid information overload.

### Career Alternatives in Franchise Ownership

#### Workshop - First Tuesday of the Month

Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. [To register for the class, contact Kyle at kdehaas@frannet.com or 512-560-6984.](mailto:kdehaas@frannet.com)

### Making Work in Texas Work for You



Where employers and job seekers can connect! Learn about the various tools available to job seekers including labor market information, career assessments, job search engine, Virtual Recruiter, resume builder, cover letter builder, State of Texas Application and much more.

### Navigating a Job Loss

Understand the psychological impact of a job loss and learn how to communicate the effect of pressures while unemployed. Prepare yourself for effective job searching and manage the change that comes with job loss. Reframe your financial view and learn about budgeting tools and resources available.

### Overcoming Ageism in Job Search

Reinforce advantages of hiring individuals of all ages. Learn effective job search strategies for individuals in entry-level, mid-career and beyond. Find out how to write a resume and gain interviewing tips on reinforcing qualifications and avoiding age discrimination.

### Overcoming Employment Barriers

Identifying barriers that may impact the ability to gain employment. Develop strategies on how to overcome them. Become aware of community resources.

### Re-Entering the Workplace

Once you receive a job offer, it doesn't stop there! During this workshop, we will discuss how to make the best impression on your first day on the job, how to effectively communicate in the workplace and how to stay relevant in the ever-changing workforce while employed!

### Submitting a Solid Application

Learn how to fill out job applications to generate more job interviews. Find out what an applicant tracking system is and how to get past the screening process. Learn tips for completing a State of Texas Application.

### Mini -Sessions

**Creating an Effective LinkedIn** – Learn how to effectively build a productive LinkedIn Profile to help you stand out and get recruited faster.

**Top 10 Virtual Interview Tips** – Learn how to ace a virtual interview by projecting positive energy and leaving a memorable first impression.

**Preparing for Virtual Job Search** – Learn how to create your personal marketing strategy and set up your virtual environment to search for jobs.

**Launch Your Career-Basic Skills for Success** – Gain an understanding of workplace ethics, including expectations, responsibilities, and taking the initiative.