

# Talent Development Facilitators

Kelly Langley – [kelly.langley@ruralcapital.net](mailto:kelly.langley@ruralcapital.net)  
512-303-3916 Ext. 12037

Leslie Stearns – [leslie.stearns@ruralcapital.net](mailto:leslie.stearns@ruralcapital.net)  
512-392-1291 Ext. 13022




**\*Schedule subject to change\***  
Please visit our website and Work in Texas for updates.

[www.workforcesolutionsrca.com](http://www.workforcesolutionsrca.com) [www.workintexas.com](http://www.workintexas.com)

## December 2021 Workshops

**Registration is required for all sessions. Register for workshops by visiting [www.workintexas.com](http://www.workintexas.com)**

Monday	Tuesday	Wednesday	Thursday	Friday
<div> <div></div> <div> <b>*Please note events will take place virtually via Zoom*</b> </div> <div> <u>Bastrop Office</u> - 53 Loop 150 West, Bastrop, TX 78602  <u>Round Rock Office</u> - 575 Round Rock West Drive H240, Round Rock, TX 78681  <u>San Marcos Office</u> - 4794 Transportation Way, Bldg. 5, San Marcos, TX 78666 </div> </div>		<b>1</b> <b>10:00 AM-</b> Effective Job Search Strategies <b>11:00 AM-</b> Making Work in Texas Work for You <b>1:00 PM-</b> Preparing for the Interview <b>2:00 PM-</b> Boost Your Confidence in Job Search	<b>2</b> <b>9:00 AM-</b> Career Transitions at 50+ <b>10:00 AM-</b> The Art of Networking <b>12:00 PM-</b> How to Create Effective Resumes <b>2:00 PM-</b> Effectively Working Remote	<b>3</b> <b>10:00 AM –</b> Find Your Career Path
<b>6</b> <b>9:00 AM-</b> Re-Entering the Workplace <b>11:00 AM-</b> Submitting a Solid Application <b>2:00 PM-</b> Upskilling for Success	<b>7</b> <b>10:00 AM-</b> Career Alternatives in Franchise Ownership <b>11:00 AM-</b> Preparing for the Interview <b>1:00 PM-</b> Making Work in Texas Work for You	<b>8</b> <b>10:00 AM-</b> Creating an Effective LinkedIn Profile <b>11:00 AM</b> Find Your Career Path <b>1:00 PM-</b> Career Transitions at 50 + <b>2:00 PM-</b> Creating Cover Letters That Get You Noticed	<b>9</b> <b>9:00 AM-</b> Effectively Working Remote <b>10:00 PM-</b> Salary Negotiation <b>11:00 AM-</b> How Job Search Has Changed <b>2:00 PM –</b> Re-Entering the Workplace	<b>10</b> <b>11:00 AM-</b> How to Create Effective Resumes
<b>13</b> <b>9:00 AM-</b> Making Work in Texas Work for You <b>10:00 AM-</b> Career Transitions at 50+ <b>11:00 AM-</b> Overcoming Employment Barriers <b>1:00 PM-</b> Selling Yourself Virtually	<b>14</b> <b>9:00 AM-</b> How Job Search Has Changed <b>10:00 AM-</b> Career Transitions at 50+ <b>1:00 PM-</b> The Art of Networking	<b>15</b> <b>10:00 AM-</b> Find Your Career Path <b>11:00 AM-</b> Overcoming Ageism in Job Search <b>1:00 PM-</b> How to Create Effective Resumes	<b>16</b> <b>9:00 AM-</b> Boost Your Confidence in Job Search <b>11:00 AM-</b> Salary Negotiation Techniques <b>2:00 PM-</b> Job Search Strategies for Ageing Workforce	<b>17</b> <b>9:00 AM-</b> Creating Cover Letters That Get You Noticed <b>11:00 AM-</b> How Job Search has Changed
<b>20</b> <b>10:00 AM-</b> Creating an Effective LinkedIn	<b>21</b> <b>9:00 AM-</b> Making Work In Texas Work for You <b>2:00 PM-</b> Career Transitions at 50 +	<b>22</b> <b>10:00 AM-</b> The Art of Networking <b>2:00 PM-</b> Job Search Strategies for Ageing Workforce	<b>23</b> <b>9:00 AM –</b> Find Your Career Path	<b>24</b>  <b>Offices will be Closed</b>
<b>27</b> <b>9:00 AM-</b> Boost Your Confidence in Job Search <b>10:00 AM –</b> Preparing for the Interview <b>11:00 AM-</b> Effectively Working Remote <b>1:00 PM-</b> Career Transitions at 50+	<b>28</b> <b>2:00 PM-</b> Overcoming Employment Barriers	<b>29</b> <b>9:00 AM-</b> Creating Cover Letters That Get You Noticed <b>10:00 AM-</b> The Art of Networking <b>12:00 PM –</b> Making Work in Texas Work for You <b>1:00 PM –</b> Creating an Effective LinkedIn	<b>30</b> <b>9:00 AM-</b> How to Create Effective Resumes <b>10:00 AM –</b> How Job Search has Changed <b>11:00 AM-</b> Selling Yourself Virtually <b>1:00 PM-</b> Submitting a Solid Application	<b>31</b> <b>10:00 AM-</b> How to Create Effective Resumes

## Workshop Descriptions

**Boost Your Confidence in Job Search** – Understanding the right techniques and tools to help you cope with the challenges of job search.

**Career Alternatives in Franchise Ownership Workshop** – *First Tuesday of the Month* - Join Kyle DeHaas of FranNet as he discusses how to determine whether franchise ownership is the right career path for you. To register for the class, contact Kyle at [kdehaas@franet.com](mailto:kdehaas@franet.com) or 512-560-6984.

**Career Transitions at 50 +** - Gain awareness of the processes in finding and moving into a new career. Learn on how self-assessment and upskilling will assist you in finding employment in growing industries.

**Creating Cover Letters that Get You Noticed** – Understand the importance of cover letters and learn different formats to enforce your qualifications to land that interview!

**Creating an Effective LinkedIn Profile**– Stand out and get recruited faster by effectively building a productive LinkedIn Profile and ensure your brand hits it's mark!

**Find Your Career Path** – Gain the importance of self-assessments on your skills, interests, values, and personality, so you make the best choice moving forward in your career.

**Effective Job Search Strategies** – Learn how to develop a plan that will help you find a better job faster! Discover the importance of networking, how to prepare an "elevator speech" introduction, and uncovering leads in the hidden job market.

**Effectively Working Remote** – Prepare for working remotely by Upskilling with tools needed in the virtual office. Discover resources to find and apply for remote positions. Gain insight on how to structure your day.

**How to Create Effective Résumés** – Tailor your resume to generate more interviews with a customized approach. Know how to showcase your abilities and understand the role of applicant tracking systems.

**Introduction to Workforce Solutions** – WSRCA serves 9 counties in Texas. Learn about the wrap around services available for Job Seekers to assist with employment opportunities and possible training. Other programs include services for Veterans, Vocational Rehabilitation, Child Care, and much more.

**How Job Search has Changed** – Learn how technology and social media are essential in the job search process. Learn effective ways to find current employment opportunities for those in demand jobs.

**Job Search Strategies for Ageing Workforce** – Understanding how the Older Worker can and continues to be a driving force in the current job market. Overcome possible stereotypes and learn how to stay relevant in your skills as you continue to work past retirement age.

**Making Work in Texas Work for You** – Where employers and job seekers can connect! Learn about the various tools available to job seekers including labor market information, career assessments, job search engine, Virtual Recruiter, resume builder, cover letter builder, State of Texas Application, and much more.

**Overcoming Ageism in Job Search** – Reinforce the advantages of hiring individuals of all ages. Learn strategies for individuals in entry-level, mid-career, and beyond. Find out how to write a resume and gain interviewing tips on reinforcing qualifications and avoiding age discrimination.

**Overcoming Employment Barriers** – Identifying barriers that may impact the ability to gain employment. Develop strategies on how to overcome them. Become aware of community resources.

**Preparing for the Interview** – Understand how to research and prepare for the interview. Practice common and difficult questions so that you are prepared and leave a great impression.

**Re-Entering the Workplace** – Once you receive a job offer, it doesn't stop there! Learn how to make the best impression on your first day on the job and how to effectively communicate in the workplace in your new role.

**Selling Yourself Virtually** – Learn how to sell yourself in virtual interview by projecting positive energy and leaving a memorable first impression.

**Salary Negotiation Techniques** – Salary negotiation is important in the job search process as it involves an applicant communicating their worth once a job offer is made. Learn how to understand your labor market value so you can become successful in the negotiation process.

**Submitting a Solid Application** – Learn how to fill out job applications to generate more job interviews. Find out what an applicant tracking system is and how to get past the screening process. Learn tips for completing a State of Texas Application.

**The Art of Networking** - Gain an understanding of the importance of making connections. Learn how to network successfully and strengthen your personal banding to increase your possibilities for job referrals and offers!

**Upskilling for Success** – Explore training tools available to *Upskill* and expand your capabilities as you search for a new career or enhance current skills to gain access to new opportunities in your employment.